



**POTTSTOWN SCHOOL DISTRICT
BOARD WORKSHOP with limited Board Action
MINUTES
July 18, 2024**

The Board Workshop of the Board of School Directors of the Pottstown School District with limited Board Action, was held on Thursday, July 18, 2024 at 6:34 PM in the Conference Room of the Administration Building with President, Mrs. Katina Bearden, presiding. Upon roll call, the following members attended: Mr. Steve Kline, Mr. John Armato, Mr. Kurt Heidel, Mr. Thomas Hylton, Mrs. Phoebe Kancianic. Mrs. Johnson, Mrs. Lawrence and Mrs. Deborah Spence were absent. Also present were Superintendent, Mr. Stephen Rodriguez; Business Administrator, Mrs. Maureen Oakley; Director of Human Resources, Mr. Matthew Boyer.

Limited Board Action Items (consent) – action items for discussion, followed by Hearings from the Patrons; Board action on topic (#3 to #7).

PERSONNEL RESIGNATIONS/TERMINATIONS #3

Professional

Tricia Mitchell, SE Teacher, Edgewood, resignation effective September 6, 2024; date of hire August 23, 2016.

Victoria Damiano, Teacher, Middle School, resignation effective July 10, 2024; date of hire September 17, 2012.

PERSONNEL CHANGE IN POSITION/SALARY #4

Classified

Ken Ivory, Paraprofessional approved June 16, 2024 Board Meeting, update to Building Substitute, Lincoln, \$251/day, effective August 12, 2024; replacing K.Ludy.

PERSONNEL ELECTIONS #5

Administration

Correction; Judith Reinhart, Compliance/Testing Coordinator, Administration Building, \$119,000/yr., previously approved on June 20 as effective August 12, 2024; new updated effective August 5, 2024.

Professional

Natalie Mehl, ELA Teacher, initial assignment High School, \$51,056/yr., effective August 12, 2024, bachelors, step1; replacing H.Bowers

Alexandra Shubert, SE Long Term Substitute, initial assignment Franklin, \$251/Day, effective August 12, 2024.

Classified

Ratify Lili Freese, IT student intern, Administration, \$12.50/hr., effective June 25, 2024.

Deborah Sheffer, Student Proctor, Franklin, \$15/Hr., effective August 19, 2024.

Joanne Murray, Cafeteria Worker, High School, \$16.25/hr., effective August 16, 2024.

Ratify Xyaire Burke, It student intern, Administration, \$12.50/hr., effective July 8, 2024.

PERSONNEL TUITION REIMBURSEMENT #6

The Board Secretary recommends the Board approve the Personnel Tuition Reimbursements as presented and copies be filed in the Secretary's office as **Addendum #2024-2025-001**

TAXING AUTHORITY INITIATED APPEALS RESOLUTION #7

The Board Secretary recommends the Board approve the Taxing Authority Initiated Appeals Resolution as presented and copies be filed in the Secretary's office as **Addendum #2024-2025-002**

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items):

In-Person – None

Virtual – None

Written - None

BOARD DISCUSSION: No discussion needed

BOARD ACTION: CONSENT #3 thru #7

It was moved by Mr. Heidel and seconded by Mr. Hylton that the following consent items #3 to #7 be approved in accordance with Policy 005, as recommended by the Board Treasurer:

Upon roll call vote, all present members voted aye for the above consent items: Mrs. Bearden; aye, Mr. Heidel; aye, Mr. Hylton; aye, Mr. Armato; aye, Mrs. Kancianic; aye, Mr. Kline; aye, Mrs. Johnson; absent; Mrs. Lawrence; absent; Mrs. Spence; absent. Aye: Six. Nay: Zero. Absent: Three. Motion carried.

FEDERATION REMARKS – None

ADJOURNMENT

It was moved by Mr. Heidel and seconded by Mr. Kline that the Board adjourn the board action portion of the meeting at 6:45pm and move to the workshop portion of the meeting. All in favor. None opposed. Motion carried.

BOARD WORKSHOP

EI Architects

- **Introduction activity**
- **Purpose of the meeting/draft review**
- **Philosophy of good facilities care and planning**
- **+/- of proactive measures**
- **Post it note activity**

Feasibility Study


- **History of the District**
- **Current high-level needs**
- **Possible future needs: 1yr, 5yr, 10yr**

Small Groups

- **Examine one building**
- **Develop thoughtful question before any action should be taken**
- **Decide/recommend changing of priority**
- **Full group: what looks like the highest priority? Q&A**

Next Steps

Adjourn


Maureen Oakley
Board Secretary